

**Regulations on Admission to the Consecutive
Master's Degree Programme in Water and Coastal Management (MSc)
of School II - Computing Science, Business Administration, Economics and Law
of the Carl von Ossietzky University of Oldenburg**

30 September 2016 **(Unofficial Version)**

On 29 June 2016, the Faculty Council of School II - Computing Science, Business Administration, Economics and Law of the Carl von Ossietzky University of Oldenburg approved the following Regulations on Admission to the Consecutive Master's Degree Programme in Water and Coastal Management of the Carl von Ossietzky University of Oldenburg. On 30 August 2016, the regulations were approved by a decree of the Ministry of Science and Culture, which was published on 28 September 2016.

§ 1

Scope of Application

- (1) These regulations govern access to the consecutive Master's degree programme in Water and Coastal Management (MSc).
- (2) The admission requirements are stipulated in § 2.

§ 2

Admission Requirements

- (1) The prerequisite for access to the consecutive Master's programme in Water and Coastal Management is that the applicant holds:
 - a Bachelor's or equivalent degree in a scientific or interdisciplinary, environmental science-oriented programme, with scientific, economic and/or geographical-spatial planning components, or another appropriate prior degree programme with a workload equivalent to at least 180 ECTS, either from a German university or from a university belonging to one of the Bologna signatory states,

- or has acquired an equivalent degree in an appropriate prior degree programme amounting to at least 180 ECTS at another foreign university. Equivalence will be determined in accordance with the evaluation proposals of the Central Office for Foreign Education at the Secretariat of the Conference of Ministers of Education (<http://anabin.kmk.org>).

The decision as to whether a prior programme of studies is appropriate is taken by the responsible admissions committee. If the committee decides that an applicant has met the admission requirements, it can add a stipulation that he/she must, within two semesters, pass missing modules with a combined maximum workload of 30 ECTS.

(2) By way of derogation from paragraph 1, applicants are allowed provisional access if, at the time of application, their Bachelor's degree or equivalent is not yet available, on the condition that at least 150 ECTS have been awarded in a 180 ECTS degree programme or at least 180 ECTS in the case of a degree programme with a total of 210 ECTS, and that it is reasonable to expect that applicants will submit evidence of their Bachelor's degree by 1 April the year after registration for this Master's degree programme (assuming that studies will begin in the winter semester).

(3) Applicants whose native language is not English, who do not have a higher education entrance qualification from an English-speaking country, or who have not obtained a first university degree in a degree programme taught in English must also show an adequate command of English at level B2, as defined by Common European Framework Reference Framework for Languages (CEFR). Proof can be given by documenting successfully completed tests for level B2 in such tests as TOEFL, IELTS and the Cambridge Advanced Exam.

In case of doubt, the Admissions Committee will decide on the adequacy of the applicant's English proficiency.

§ 3

Commencement of Studies and Application Deadline

(1) Every year, the Master's programme in Water and Coastal Management starts in the winter semester. Applications must be submitted via the online portal of the Carl von Ossietzky University of Oldenburg. To ensure that the assessment and enrolment processes are

completed on time, applications, including the necessary documentation as per paragraph 2, must be submitted by 15 July for enrolment in the winter semester (the deadline for students applying from abroad is 31 May), provided that at this time students can prove that they have earned the minimum number of ECTS required (150 ECTS) or have already obtained their Bachelor's degree programme or another equivalent degree. The application must be received no later than 30 September. The application is only valid for the allocation of places on the relevant application date. The University is not obliged to officially check the information provided by the applicants.

(2) The application must be accompanied by the following documents in certified German or English translation, unless the originals are in English or German:

- a) Evidence in accordance with § 2 (2) or (1), especially the Bachelor's degree certificate or, if this is not yet available, a certificate detailing the applicant's completed coursework and ECTS obtained so far.
- b) If applicable, evidence as mentioned in § 2, para. 3.

(3) The University will keep the submitted documents.

§ 4

The Admissions Committee for the Master's Programme in Water and Coastal Management

(1) The Faculty Council of School II - Computing Science, Business Administration, Economics and Law will appoint an Admissions Committee consisting of at least three members with voting rights and two members of the student group with an advisory vote as well as at most two deputy members per status group.

(2) The members entitled to vote will comprise at least:

- two members of the professors' group and
- one member of the professors' or teaching staff group.

(3) The Admissions Committee elects a Chair from amongst its voting members and their deputies. It has a quorum if at least two voting members are present.

(4) The duties of the Admissions Committee are to:

- a) check the formal accuracy of the applications received.
- b) check compliance with admission requirements, and, if necessary, whether a degree programme is appropriate.
- c) decide whether to admit or reject applicants.

§ 5

Notification of the Decision

(1) Applicants who meet the admission requirements receive a written notice of admission from the University. This letter stipulates a deadline by which the applicant must accept his/her admission in writing or electronically. If the applicant does not accept his/her admission on time or in the correct manner, the notification of admission becomes invalid. The notification must refer to this legal consequence.

(2) Applicants who do not meet the admission requirements will receive a letter of rejection. This letter must also inform the applicant of his/her statutory rights.

(3) In all other respects, the general provisions on enrolment in the University's Enrolment Regulations remain unaffected. Applicants who have been admitted provisionally pursuant to § 2, para. 2 are taken off the University register if proof of their Bachelor's degree or equivalent has not been submitted by 1 April the year following enrolment, and the applicant is responsible for this delay. Applicants who in accordance with § 2, para. 1, sentence 2 are required to complete missing modules will be taken off the University register if they do not provide the required proof of having successfully completed those modules within two semesters, and they are responsible for this delay.

§ 6

Entry into Force

These Regulations shall enter into force on the day following their publication within the University.